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2 **ANNUAL BUDGET**

3 The **Shaker Regional School Board (SRSB)** shall secure adequate funds to carry out  
4 a high-level program of instruction, and to better further district goals.

5 The adopted annual school budget is the financial outline of the District's educational  
6 program. It is the legal basis for the establishment of tax rates. The annual school  
7 budget process is an important function of District operations and should serve as a  
8 means to improve communications within the school organization and with the residents  
9 of the community.

10 The Superintendent will work closely with the Principals and Department Directors in  
11 preparing the budget. Principals will confer with the appropriate staff in getting  
12 budgetary requests and information on requirements.

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14 The Superintendent shall prepare and present to the **SRSB** for action on the proposed  
15 annual budget.