

1

2 **RATIFICATION OF POLICIES/POLICY ADOPTION**3 Regular Procedure for Adoption

4 Except for good cause shown, the adoption or amendment of a **Shaker Regional**  
5 **School District (SRSD)** policy statement should follow this sequence:

6 - Proper publication to the **Shaker Regional School Board (SRSB)** of proposed  
7 new or revised policy as an item of information.

8 - **SRSB** consideration of the published proposed policy, with action for adoption  
9 only if:

- 10 -the policy content is within the scope of the **SRSB's** authority.
- 11 -the statement is not contrary to local, state and federal law.
- 12 -the statement is not contrary to the **SRSD's** mission, guiding principles  
13 and strategic plan.
- 14 -the policy is not contrary to any **SRSD** contractual obligation.
- 15 -the policy promotes sound educational, business or personnel practice.
- 16 -the policy is reasonable.
- 17 -the policy is not arbitrary or capricious.
- 18 -the statement adequately addresses related to the policy.
- 19 -the statement covers only one policy topic.
- 20 -the policy is consistent with existing policies.
- 21 -the policy can be reasonably administered.
- 22 -the **SRSD** has the ability to pay for the implementation of the policy.
- 23 -there has been or will be adequate opportunity offered to concerned  
groups or individuals to react to the policy proposal.

24 Final action by the **SRSB** on a proposed policy shall be at a duly called meeting after  
25 the one at which the Policy was first considered.

26 Procedure for Immediate Action

27 On matters of unusual urgency, the **SRSB** may, after stating the reason for so doing,  
28 waive the expectations of the above adoption procedure and take immediate action to  
29 adopt or amend a policy. When such immediate action is completed, the  
30 Superintendent shall publish the **SRSB's** action through the meeting minutes.

31 Adoption Policy

32 An affirmative vote of a majority of all Members of the **SRSB** is required for a policy to  
33 be adopted.

34 Record of Adoption and Effective Date

35 Policies and amendments adopted by the **SRSB** shall be attached to and made a part  
36 of the minutes of the meeting at which they are adopted and shall also be included in  
37 the policy manual of the **SRSD** marked with the date of adoption and/or amendment.

38 Policies and amendments to policies shall be effective immediately upon adoption  
39 unless a specific effective date is provided in the adoption resolution.