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2 **REGULAR BOARD MEETINGS**

3 The Shaker Regional School Board shall meet at least once a month. Unless
4 otherwise altered by SRSB action, regular meetings of the SRSB shall be held during
5 the second week and fourth of each month in a handicapped accessible location.
6 The SRSB will determine the day of the week for its meeting at the annual SRSB
7 Organizational Meeting to be effective July 1st. The SRSB chairperson may call
8 additional board meetings, as necessary.

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10 Notice of all board meetings will be posted in two appropriate places at least twenty-
11 four (24) hours prior to the meeting. The Superintendent is authorized to post notice
12 of the meeting on the District website.

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14 All regular meetings shall be open to the public.¹ All changes of regular meetings
15 from normal dates shall be advertised at least 24 hours prior to the date of the
16 meeting.

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18 The SRSB will establish the agenda of each meeting. The SRSB reserves the right
19 to amend the agenda during the meeting, should a majority of the SRSB vote to do
20 so.

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22 Should the SRSB offer time for public comments, such comments may be restricted
23 to agenda items only, and the SRSB may decline members of the public the
24 opportunity to speak on items not on the agenda.

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26 A simple majority of the SRSB shall constitute a quorum.

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28 All minutes will be kept in accordance with state laws² and will be in the custody of
29 the Superintendent. Draft minutes of all public meetings will be made available for
30 public inspection no later than five (5) business days after the meeting. The minutes
31 of each meeting shall reflect the attendance of board members.

¹ NH RSA 91-A:2, II

² NH RSA 91-A:2 and 3