

Buildings & Grounds Committee
June 13th, 2023
Canterbury Elementary School
5:00 pm

Agenda

1. Call to Order by Buildings & Ground Chair
2. CES Outdoor Classroom
3. BES/CES Cafeteria Table Bids
4. BHS Generator
5. BES Sign
6. ABLE & Guidance area discussion

1 **BUILDING & GROUNDS COMMITTEE MEETING**
2 **MINUTES**
3 **MAY 23, 2023**
4

5 **IN ATTENDANCE**

6 COMMITTEE MEMBERS: Jeff Roberts, Chair; Sean Embree, Jill Smith
7 ADMINISTRATION: Michael J. Tursi, Superintendent; Steve Dalzell, Director of Buildings & Grounds;
8 Debbie Thompson, Business Administrator; Aaron Pope, Principal BMS; Matthew Finch, Principal BHS;
9 Polly Camire, Counseling Coordinator
10

11 **CALL TO ORDER**

12 Jeff Roberts called the meeting to order at 5:30 pm
13

14 **SECURITY**

15 Steve reported Canterbury Elementary School and Belmont Elementary School Vestibule work is all set
16 through the SAFE Grant. He is looking at the cost of film for the windows throughout the District.
17

18 **BELMONT MIDDLE SCHOOL – ABLE WALLS**

19 Aaron Pope discussed the proposal for the construction of walls in the ABLE room. Aaron explained this
20 is a de-escalation space that is needed. The Middle School has a few students who use this space now
21 but there are several that will be coming into the Middle School from Belmont Elementary School for
22 the 2023-2024 School Year. Aaron said the ABLE area is where the Tech Ed program used to be. Tech Ed
23 was moved upstairs to the old computer lab across from the library. Tech Ed is now really
24 STEM/Robotics and they do not need to same Tech Ed equipment they used to use. The space ABLE is
25 using is too open to provide adequate de-escalation areas and is not conducive to achieving the goals of
26 the program. They are utilizing locker rooms in order to accommodate some needs but the construction
27 of the walls would provide what the program really needs.
28

29 Michael Tursi said the students coming from Belmont Elementary School are used to having those de-
30 escalation spaces and having a consistent program and layout going into the Middle School would be
31 most beneficial.
32

33 Sean asked if the locker rooms are used by PE. Aaron said the Girls Locker Room is but the Boys Locker
34 Room is not. Sean asked if we should consider the locker rooms in the long-term use. Aaron said the
35 locker rooms are used for after school programs.
36

37 Sean said he would appreciate a view with an overlay of the proposed walls in the current space.
38

39 Jeff asked if there is an estimate for the work. Steve said he received an estimate of \$65,000. Jeff asked
40 if that includes furniture. Steve said it does not. Michael said the furniture needs are minimal in this
41 type of space.
42

43 Steve said he may be able to bid out the work and act as the general contractor for the project, which
44 may bring the cost down.
45

46 Jill said it seems the walls are necessary. Sean said he doesn't want to spend money on something we
47 won't keep but it doesn't seem to be something that is going way.
48

49 Jeff asked Steve to put the work out to bid and felt he could support up to \$75,000 for the work.

50

51 **BELMONT HIGH SCHOOL GUIDANCE WALLS**

52 Matt Finch and Polly Camire reviewed the plans and the reason for the proposal to build walls in the
53 Guidance Area. Polly stated that the area currently houses the School-to-Work Coordinator, the Student
54 Assistance Provider, and the School Psychologist. The only private offices currently in that area are for
55 the two School Counselors so there is no private meeting space for the others. There are times when
56 privacy is called for, but there is nowhere to provide that.

57

58 Currently the Student Assistance Provider and the School Psychologist try to find space they can use if
59 they need a meeting with a student. The only way to get the student to the space is to announce over
60 the intercom where to go to meet with the person, which then discloses information to other students.
61 If the space was created in the Guidance Area students could be called "To Guidance", which maintains
62 their privacy.

63

64 Jeff asked if there is an estimate for this work. Steve said he received a quote for \$33,000. Jeff said he
65 recommends going out to bid and would support up to \$45,000.

66

67 **BELMONT ELEMENTARY SCHOOL SIGN**

68 Steve said there has been discussion about replacing the Belmont Elementary School Sign, which is in
69 very bad shape, and is not positioned in a way that allows for people driving by to easily see it or read
70 the notices. Steve said he needs to have further discussions with Ben since Ben has indicated he is
71 seeking support to help offset some of the \$30,000 cost. Michael said the current sign cannot be used
72 to put up any notices.

73

74 Sean said he is not in favor of using End of Year Funds for this purpose and it should be something that is
75 put into a proposed budget.

76

77 **ADJOURNMENT**

78 The meeting was adjourned at 5:57 pm.

79

80 Respectfully submitted,

81

82 Debbie Thompson

83 Clerk pro temp

SHAKER REGIONAL SCHOOL DISTRICT

REPORT TITLE: Award of Mitchell Cafeteria Tables

PRESENTED BY: Debbie Thompson, Business Administrator

SRSB MEETING DATE: June 13, 2023

FOR: INFORMATION: _____ CONSENT: _____ ACTION: X

GENERAL INFORMATION:

The 2023-2024 proposed budget included replacing the Belmont Elementary School Cafeteria Tables. A Request for Bid Proposals was issued to three vendors, and called for a site visit for the vendor to measure for the tables. A Bid Alternate, to replace the Canterbury Elementary School Cafeteria Tables, was provided. One vendor scheduled a visit to measure the tables and that vendor provided a quote.

INFORMATION FOR BOARD CONSIDERATION:

Hertz Furniture Experts by Design was the sole responder to the Request for Bids with the following results:

Base Bid – Belmont Elementary	\$77,684.02
Alternate – Canterbury Elementary	53,535.74
Total	\$131,219.76

The 2023-2024 Budget allocated \$48,000 for the replacement of the Belmont Elementary School Cafeteria Tables, with \$24,000 coming from the General Fund and \$24,000 to be withdrawn from the School Facilities Expendable Trust Fund.

RECOMMENDATION:

The Buildings & Grounds Committee will be providing their recommendation at the Board Meeting.

FISCAL IMPLICATION:

(Fiscal Verification: D.T.)

Signatures:

Debbie Thompson
Person Reporting

Michael J. Tursi
Supervisor

Michael J. Tursi
Superintendent of Schools

(*Only necessary for fiscal, consent and action items)

Monthly Facilities Maintenance and Ongoing Project Report by Buildings and Grounds

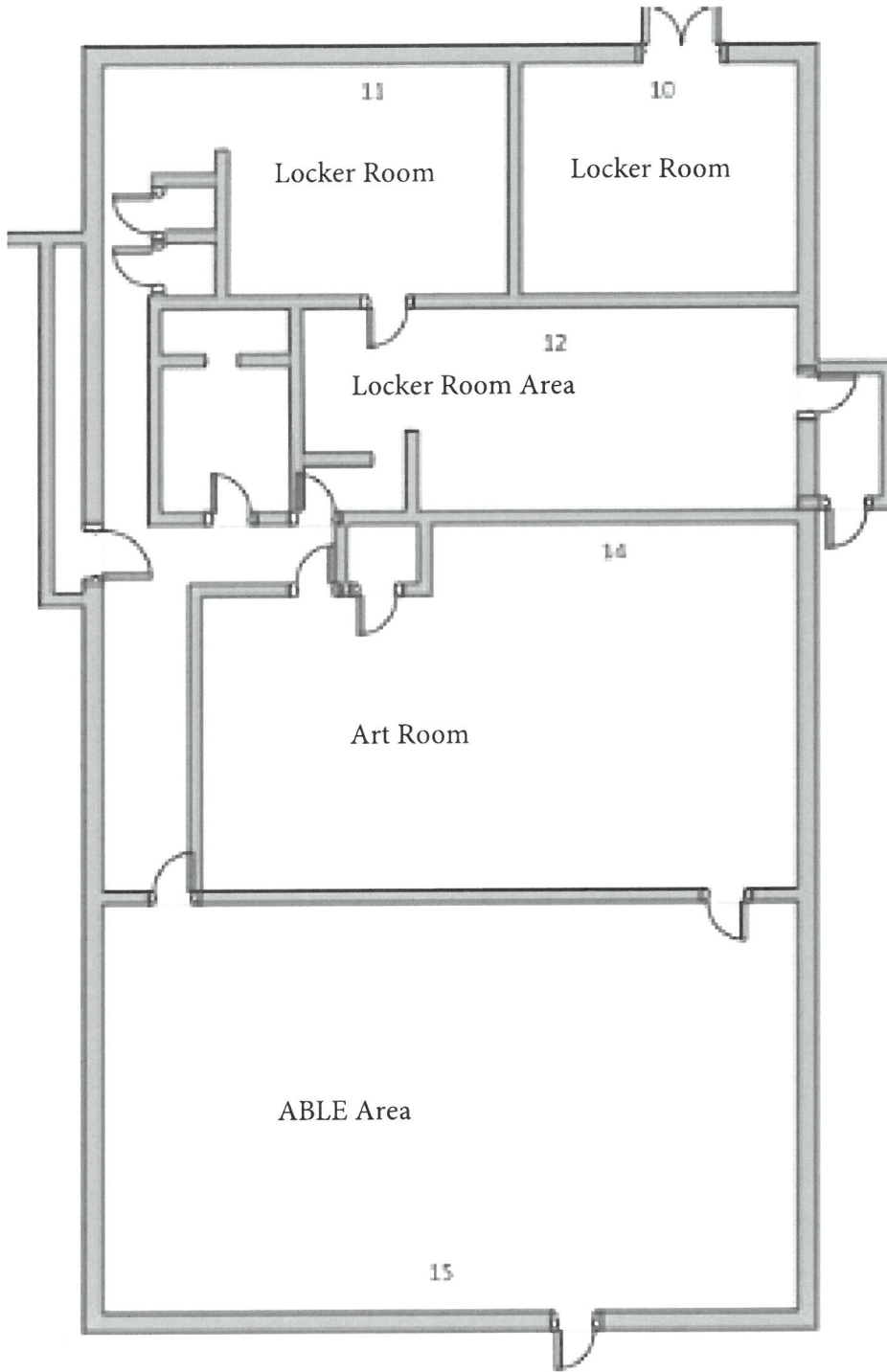
Month of June 2023

Prepared by: Steve Dalzell

Projects Planned :

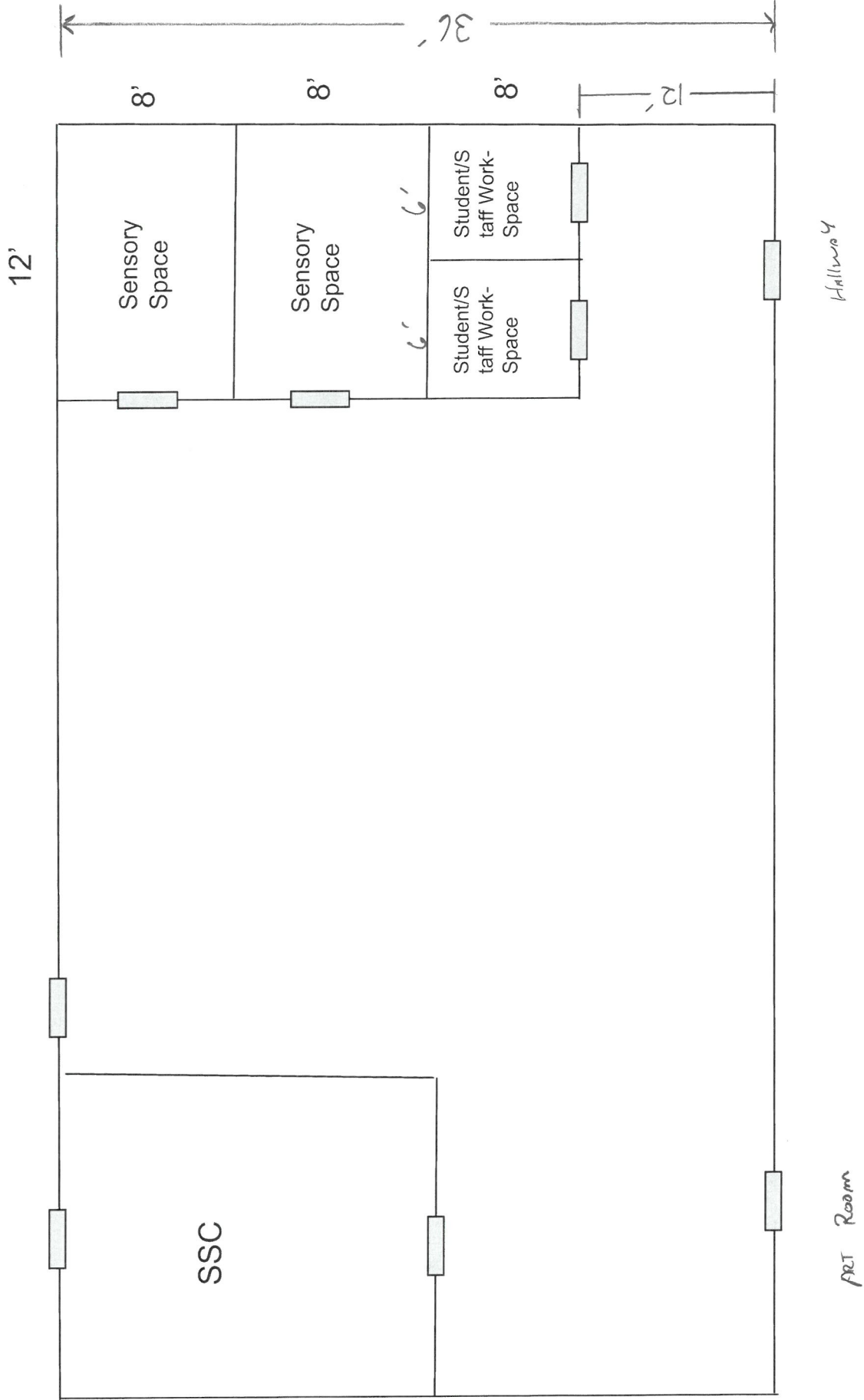
Projects:		Status (how much is complete / to be done?)	Actual Cost (Note if varied from Planned cost)	(note if cost or timeline varied from plan)
SAU sign	planned	Start in June 2023		
CES Blinds install	Planned	Start in July 2023		
CES front entrance upgrade	Planned	Summer 2023		
BES front entrance security upgrade	Planned	Summer 2023		
BES sidewalk replacement	Planned	June 26th 2023		
BES Remove Modular	Planned	July 2023		
BES Blinds Library	Planned	July 2023		
BES Finish BES Addition project	Planned	Starting June 26th 2023		
BMS sinkhole repair	Planned	Starting in June 26 2023		
BMS Bryant field paving	Planned	Starting in October 2023		

BHS Roof replacement Gym and Academic wing	Planned	Starting June 16th 2023		
BHS blinds install classroom doors	Planned	July 2023		

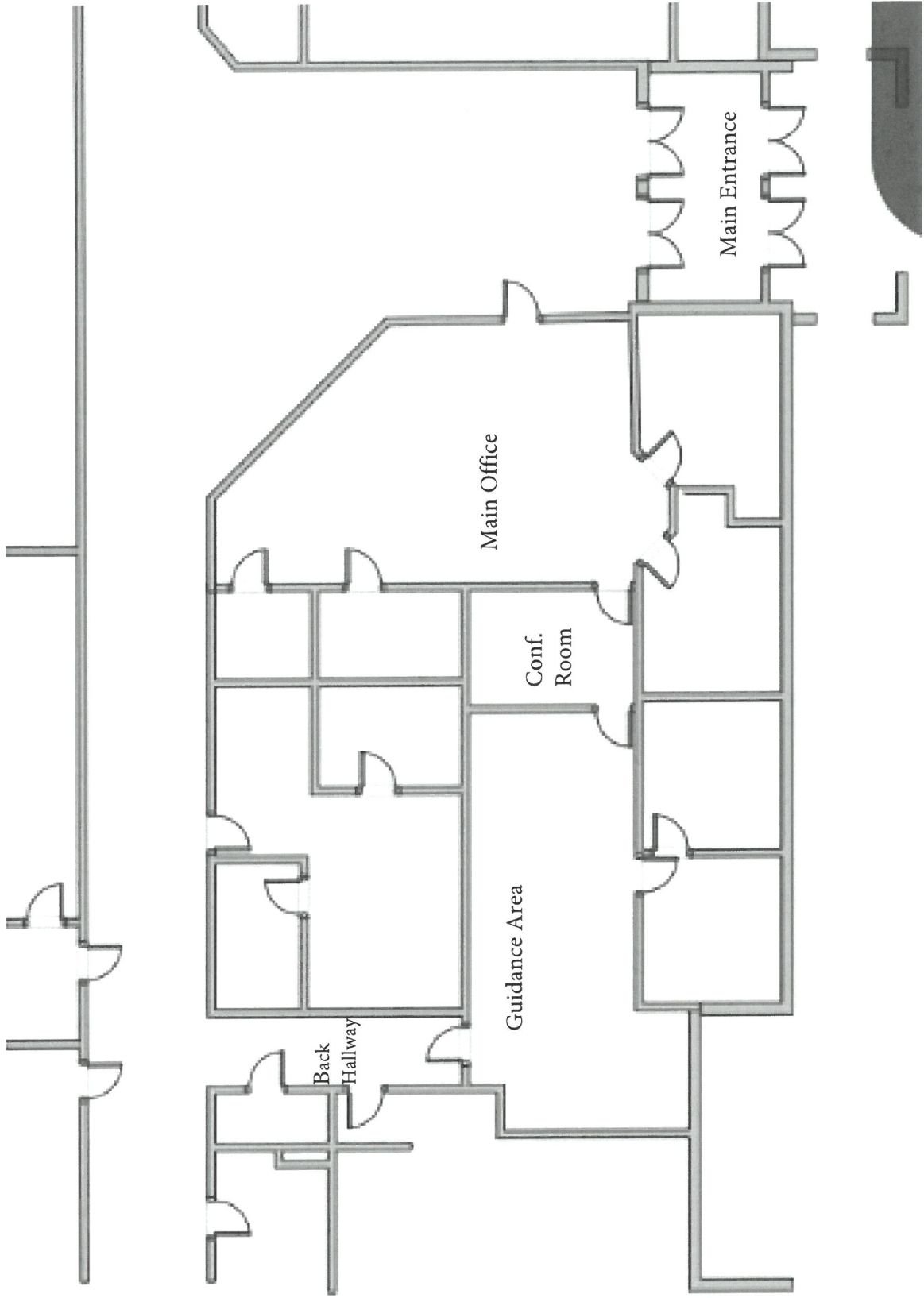


ABLE ROOM PLANS

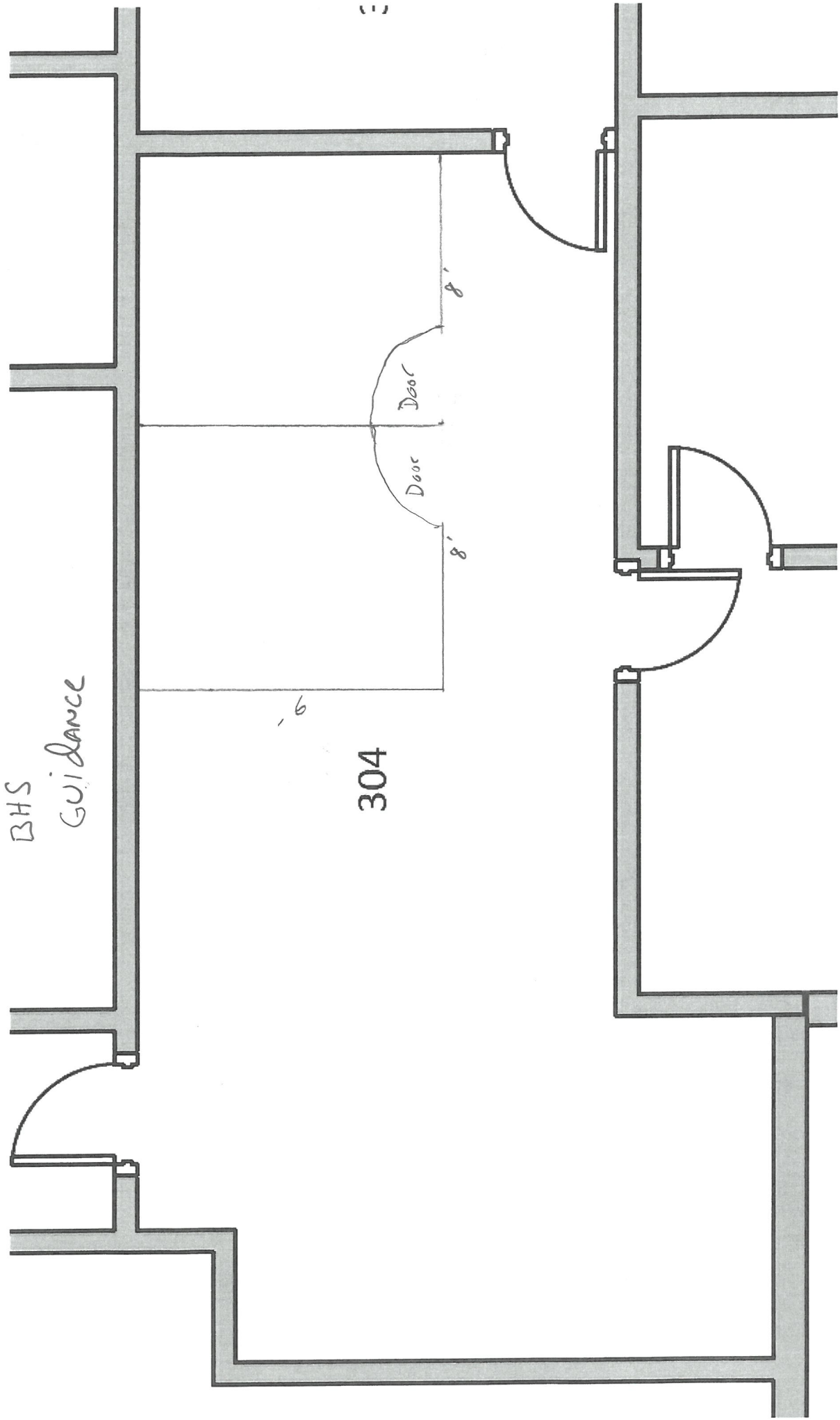
GREEN HOUSE



ART ROOM



BHS



BHS

Guidance

304

6

Door

8'

8'